

PLANTATION ACRES IMPROVEMENT DISTRICT
REGULAR MEETING

February 24th , 2022

Member Present: Stephen Nieset, Chairman
Dr. Edward (Doc) N. Szerlip, Vice-Chairman
Lance Fein Ed.D, Commissioner
Christopher Cariffe, Commissioner

Present: Joseph Telles, District Administrator
Angel Alvarez, District Manager
Werner T.Vaughan, District Engineer
David Tolces, District Attorney

Absent: Louis Flanigan, Commissioner

Chairman Nieset called the meeting to order at 7:00 p.m. The Pledge of Allegiance to the Flag followed by Vice-Chairman Doc Szerlip giving prayer. Roll call indicated the above members were present.

MINUTES –

Motion made to approve the Regular P.A.I.D. Minutes for January 27, 2022 by Vice-Chair Doc Szerlip second by Commissioner Cariffe. Motion carried unanimously by voice vote. (with noted correction)

Motion made to approve the Regular P.A.I.D. Minutes for December 2, 2022 by Vice-Chair Doc Szerlip second by Commissioner Fein. Motion carried unanimously by voice vote. (with noted correction)

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PUBLIC COMMENTS: - .None

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DISTRICT ADMINISTRATOR REPORT:

District Administrator Telles: The Consent Agenda for January 31, 2022 that has not changed and Cash Flow for January 31, 2022. (Overview)

Vice Chairman Doc Szerlip: Question of the professional travel and parking toll? And the 20 year deal and the cost to us.

District Administrator Telles: We can discuss that now...they threw this at everybody at the end of the budget year the State did everhove was up on arms about it. We have until June of the this year to complete what we are required to complete. I spoke with Vern when he was here and then with David. There is going to be for the engineering to do this between \$50,000 and \$ 60,000 to do this project. That is what it will cost us and this is not in the budget...this is the enrigeering cost...when we met with the City of Plantation they have a lot of lobbysits they hired and they want us to participate with them. We need to get together with them. We have the report but we were told our report is obsolite since it was done over ten years ago. When Vern and I left the meeting Vern said we can go through the report and make minor changes in the wording and change the date. It will then be ready to give to the city or the state. That is the estimate Vern gave me.

Bealinda Pell: This is estimated.

Chairman Nieset: Is this a revised or a totally new report?

District Administrator Telles: There is a report and then there is a template that Vern/Bealinda and I will go over. There is a lot of financial and engineering information.

Vice Chairman Doc Szerlip: How many hours do you think is involved?

Bealinda Pell: A lot

District Administrator Telles: All the districts are up in arms about this after everyone had prepared their budget. We will probably have to do a budget revision and probably take it from the pump stations since we are not going to complete it this year. There is nothing available in the surplus. And then year budget for the rest of the pump stations.

Bealinda Pell: I don't think it will cost much again in five years since it's already in the format and there won't be considerable changes.

District Administrator Telles: Willingham and Fradley have had it done the 20 year plan. But know there has to be a updated version to submit to the State which they will take out of their report and make it part of what has to be submitted along with their report.

Chairman Nieset: So the money will come out of equipment and reserve?

District Administrator Telles: It probably will when I do the budget revision. Vern threw that out.

Bealinda Pell: \$240 \$200\$ David \$240 etc.

Commissioner Cariffe: I have a question on the money that is being transferred.

District Administrator Telles: I haven't received the paperwork.

Vice Chairman Doc Szerlip: Just a question that has been thrown around over the years that if there is no SFWMD the City of Plantation would take over who would pay for that debt? Is the city required to do it also?

District Administrator Telles: Yes. City, special districts etc are all required to. First there is going to be funding available for this that is what the city engineer and Jason was talking about. If we piggyback on the city with their lobbyists there is a fair chance that we may get some funding to do one or two of our pump stations. We have to make sure our system works properly, that everything is tied in.

Commissioner Cariffe: This is going to be a tremendous amount of billable hours that is being estimated. Can we see what is being asked for?

District Administrator Telles: I will email it to you.

Motion made by Vice-Chair Doc Szerlip to approve the Consent Agenda and Cash Flow for January 31,2022 second by Commissioner Cariffe. Motion carried unanimously by voice vote.

District Administrator Telles: The next thing is the revised employee policy and procedures manual.

District Attorney Tolces: From a legal side it is always good to have things updated with more clarity both from a management and employee perspective so that everyone understands what the expectations are.

Chairman Nieset: Just one more thing on page 19 there is a misspelling. It should read "understand".

District Attorney Tolces: I will fix that. It was actually a test and there is no charge..

Motion made by Vice-Chair Doc Szerlip to approve the revised employee handbook to include the job descriptions. Motion second by Commissioner Cariffe. Motion carried unanimously by voice vote.

LEGAL REPORT:

District Attorney Tolces: My report was contained in the administrators report and appreciate everyones assistance including Lindsey's in getting that done.

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ENGINEER'S REPORT :

AGENDA ITEM No A

A. Employee Manual / Employee Job Description Discussion

Summary: This item has been placed on the agenda for discussion

Recommendation: N/A

A. CONSENT ITEMS

A1. Plantation Baptist Church (C1606.01). Release of 100% Security

Summary: This project has been completed in substantial conformance with the approved asbuilts per District criteria. Following approval by the Board, the remaining 10% of the cash security shall be released to the contractor.

Recommendation: APPROVE

Motion made by Chairman Cariffe to approve Consent Item A1 Plantation Baptist Church (C1606.01). Morion second by Vice-Chair Doc Szerlip. Motion carried unanimously by voice vote.

B. QUASI-JUDICIAL ITEMS

The items in this section are quasi-judicial in nature. If you wish to object or comment upon any of these items, you must be sworn before addressing the Board of Commissioners, and if you wish to address the Board, you may be subject to cross-examination. If you refuse to submit to crossexamination, the Board of Commissioners will not consider what you have said in its final deliberations.

NONE

BOARD ACTION ITEMS

C1. Len Heather Estates Plat (P2107.01). Approval

Summary: This item is for approval of the plat of Len Heather Estates from 4.73 acres of vacant land to four residential lots.

The plat meets the criteria of the District.

Recommendation: APPROVE (SUBJECT TO PLAT AGREEMENT)

Comments: This plat approval is subject to the execution of the plat agreement and retainage of a cash security for off-site drainage improvements from a PAID facility to the site.

District Attorney Tolces: The plat is being approved subject to the execution of a plat agreement because of the timing of everything if it's approved tonight the chairman may sign the plat it then has to go through the process of the city and the county. As part of the plat approval there is a condition that the developer will post the security bond because there is some improvement they need to make to connect the district so we make sure that in case they don't do it or not done properly that the bond posted if we need to come back in if we need to come back at some point in time to fix it they get it done. That is what the agreement provides for.

Chairman Nieset: Is that what the retainer or the cash security?

District Attorney Tolces: Yes. They will put that up at the time they sign the plat agreement which will take place after the plat has been approved by the city and the county. Once you approve it you could sign it and there is a specific line in the plat under the P.A.I.D. section that says the plat is approved subject to the plat agreement. So everyone knows that plat agreement is out there and the engineer will keep track of it as well to make sure they sign the agreement and post the security before they start construction.

Motion made by Chairman Cariffe to approve C1. Len Heather Estates Plat (P2107.01). Motion second by Vice-Chair Doc Szerlip. Motion carried three to one by voice vote.

Commissioner Fein: I oppose on principal.

D. DISCUSSION ITEMS

D1. Pump Stations Improvements (D1707.01) Update

Summary: 1. Contractor has provided all of the required shop drawings, which have been reviewed and approved.

2. The Contractor has verified the construction start date of March 14th 2022, an updated construction schedule has been requested depicting the new start date.

Bealinda Pell: Pump has been ordered and is in production in December. We will give you an update on this during each board meeting.

D2. 20-Year Needs Analysis (D2109.01) Update

Summary: 1. Our office is currently preparing PAID's background/historical information including current activities associated with the management, operation and maintenance, and control of PAID's SWM system; the current service area for the SWM system and any expected changes to the system over the next (2) two decades, any expansion projects and associated estimated future costs in 5 year increments over the next 20 years, resiliency initiatives related to climate change if applicable (sea level rise, increased flood events, etc.), remaining estimated useful life expenditures for stormwater infrastructure, and any "major" SWM components targeted for replacement within a 20 year horizon.

2. Our office will be working on this for several months and will be submitting the above mentioned stormwater analysis on behalf of PAID to Broward County by June 30th, 2022.

D3. Engineer's Annual Report for 2021 (D2201.02) Discussion

Attachments: Engineer's Annual Report for 2021 Summary:

See attached Report.

Bealinda Pell: (Overview/Documents provided)

D4. Permit Activity (D9408.02 & D9408.03) Summary

Commissioner Fein: What did they end up doing to comply?

Bealinda Pell: I think Joy from our officie worked on this and they came up with the proposed grades that would work and apparently they are taking it out and they got the permit.

District Manager’s Report

Last Month’s Follow Up - WebEx audio issues corrected (tested via phone)

Projects- *Weekly assignments reports included.

Pump Stations - Radio upgrade pending. All equipment on site at office. _Pump upgrade pending.

Canal- This Month = 4.64’ -_Last Month = 4.45’ - Year to date = 4.54’

Rainfall - This Month = 2.5” - Last Month = .66” - Year to Date = 3.16”

Fleet - F-250 has a misfire code. Luis Perez (in-house mechanic) will address and correct coil issues.Dump Trailer restored and painted

Safety - No incidents to report at this time.

New -Office will be closed for Monday, 02-21, in observance of President’s Day (Thank you, P.A.I.D. Board), staff and I are on call should there be a rain event.

Chariman Nieset: How did you make out with the canal spraying?

District Administrator Telles: They billed us and I asked Angel and he replied that no one has been out here and it’s at the worst it’s ever been. Angel contacte the person and his comment was we ran out of chemicals and then the came back and said they treated the canal and Angel today came back and said he gets a report from May of last year to present and that they sprayed the canals including January. The canals are awful and I sent them the picture to show them how bad they are. There is no other company we can get. John is going to give us a new estimate they can’t be here each day to treat the canals. The other company were and additional \$1300. We are currently \$2600 a month.We can’t do it inhouse the chemicals that are involved and insurance etc. The company that bid in 2018 will be coming back with a new bid. I put a stop payment.

NEW BUSINESS –

Commissioner Fein: Are we going to get an update on the North Acres Park? I know the city is going to work on it.

District Administrator Telles: When we met with the city they have an artists’ rendition of what they want to do and what they will submit to the state. I know they appropriated \$500,000 in their budget and it’s not anywhere near. We new that lot there is a giant mudpot. We had gotten a price many years ago to remuck and bring in a fill at \$5M. Yes they have to come to us. I will get a copy from the city engineer.

Chariman Nieset: I have a question on violations.

District Manager Alvarez: The way it works is a resident will call with concerns, I will go out and take a picture, send it to engineering and ask if it’s in violation of or if there has been a permit issued.I don’t have records here. Engineering will tell me what the violation is and I will notify the resident.

