

**PLANTATION ACRES IMPROVEMENT DISTRICT
REGULAR MEETING**

January 28, 2020 2021

Member Present: Steven Nieset, Chairman
Dr. Edward N. Szerlip, Vice-Chairman
Lance Fein Ed.D, Commissioner
Christopher Cariffe, Commissioner

Also, Present: Paul Gougleman, District Attorney
Joseph Telles, District Administrator
Angel Alvarez, District Manager
Werner T.Vaughan, District Engineer

Absent: Louis Flanigan, Commissioner

Virtual:

Chairman Nieset called the meeting to order at 7:00 p.m. The Pledge of Allegiance to the Flag followed by **Chairman Nieset** giving prayer. Roll call indicated the above members were present.

District Attorney Gougleman – Oath of Office. Chairman Nieset and Commissioner Cariffe sworn in.

PUBLIC COMMENTS:

Terry Bishop- Excavator presentation concerning the demo. Two week notice must be provided to schedule meeting to have a board member present. February 23 (Tuesday) at 9:00am confirmed if the board member is available.

District Manager Alvarez: Will send an email.

LeAnn 1751 NW 118th Ave. - Do they require maintenance permit.

District Manager Alvarez: Open maintenance permit. Swales not permitted to be filled in. I will be monitoring the area.

Vice Chairman Doc Szerlip – Cost of living and why we don't get an increase.

District Administrator Telles: It's in our charter. You would have to go to Tallahassee and amend the charter at a cost of about \$10,000.

MINUTES – Motion made by Vice Chairman Szerlip to approve the regular meeting minutes of December 8, 2020 and second by Commissioner Fein.. Motion carried unanimously by voice vote.

DISTRICT ADMINISTRATOR’S REPORT:

District Administrator Telles: Provided an overview on the Consent Agenda and Cash Flow for December 31, 2020. Overview presented and attachment provided to the Board.

Motion made by Vice Chairman Szerlip to approve the Consent Agenda and Cash Flow for October and December 31, 2020 and second by Commissionerr Fein . Motion carried unanimously by voice vote.

District Administrator Telles: State of Florida requires any governmental agency to be a qualified depositor. Not necessarily a checking account; If the Board allows me to deposit \$500,000/600,000 at a minimum I would like to do that and we would also get s higher interest rate; not penalty; limited on the amount of transaction.

Motion made by Vice Chairman Szerlip to transfer at a minimum \$500,000/\$600,000 and second by Commissionerr Fein . Motion carried unanimously by voice vote.

LEGAL REPORT: None

Vice Chairman Szerlip: Question on qualification for participating virtualy for the meetings.

District Attorney Goulgeman: Based on the Attorney General’so office ruling (AG) you have to have the presence physically at the meeting site of a quorum of the Board of Commissioner. Only time not required is if declared State of Emergency and notice of steps you have to take of the sort. Technically at the present time there is a declared State of Emvergency declared by the Governor and also for Broward County. Individual members can attend virtually or by phone if there is a significant circumstance is the language used. Most cases have determined if someone is in the hospital or truly sick. In my opinion is if you don’t want to attend because of Covid and not be around others and catch the disease. Such as commissioner Flanigan and the member must describe to you want the significant circumstance is. There are some cities in the State of Florida that have declared an emergency. Cities have more constitutional power. If this Board wanted to go ahead and do an entire virtual meeting the Board would then have to vote on it.

District Attorney Goulgeman: Presented some bi-laws on public comments as asked in the previous meeting as requested by Commissioner Flanigan and since he is not here you may want to wait until he is present

Motion made by Chairman Nieset to table the public comments bi-laws and second by Commissionerr Fein . Motion carried unanimously by voice vote

District Attorney Goulgeman: Will put it on the next agenda.

ENGINEER’S REPORT

A. CONSENT ITEMS - NONE

B. **QUASI-JUDICIAL ITEMS** – The items in this section are quasi-judicial in nature. If you wish to object or comment upon any of these items, you must be sworn before addressing the Board of Commissioners, and if you wish to address the Board, you may be subject to cross-examination. If you refuse to submit to cross-examination, the Board of Commissioners will not consider what you have said in its final deliberations.

C. BOARD ACTION ITEMS: None

D. DISCUSSION ITEMS

- D1. Pump Stations Improvements (D1707.01) Update
- D2. Permit Activity (D9408.02 & D9408.03) Summary
- D3. Violation Activity (D9611.01) Summary

**ENGINEER'S STAFF REPORT
FOR January 28, 2021 MEETING
AGENDA ITEM No.: D1**

Action Required: Discussion
Item Description: Pump Stations Improvements & Cast in Place (CIP) Pipe Lining
Status
P.A.I.D. Number: D1707.01
Attachments: Shenandoah construction schedule, dated December 1, 2020

Summary: The Notice to Proceed (NTP) was sent to the pipe lining contractor (Shenandoah) on January 19, 2021. We have re-attached their construction schedule from last month for reference.

Since our last virtual meeting with the A.C.O.E. back in November, the pump permit plans have been revised & resubmitted. The ACOE have been in contact with us since this resubmittal and informed us that all comments have been adequately addressed. However, they are now requesting additional minor revisions to the rip-rap detail that was provided. The plans & corresponding rip-rap detail have been revised and resubmitted for final approval. The ACOE were closed over the holidays through New Years, so we expect to hear from them shortly.

We are finishing up the bid documents along with some additional modifications that we feel would be beneficial to the District. We have consulted with the pump manufacturer to change the current "belt drive" to a "direct drive" system. This will eliminate potential belt failure, belt tightening as well as belt replacements; therefore, reducing maintenance efforts and associated expenses. According to the manufacturer, they estimate a net \$6,000 increase for the new gear, drive shaft, couplings and shaft guard, while eliminating the belt, pulley, sheath, guard, etc. from the original design.

The Bidding Process and anticipated schedule that was provided to the Board back in December did not change significantly. The updated schedule is as follows:

1. Advertising and Contractor bid package pickup - By end of February
2. Contractor bidding, bid evaluation, recommendation for Board approval and bid award - By end of May
3. Contract preparation, coordination with District Attorney, bonding, contract completion, and signatures - July/August
4. Issue Notice to Proceed, shop drawings review & approval, and pre-construction meeting - 30-60 days. Therefore, we estimate the start of construction date to be after this year's rainy season.

Prepared by: WTV Date: 01/21/2021

2021-01-20 Staff Report.D1707.01.

Vice Chairman Doc Szerlip: Any update on the Collier's and the property next door?

Mr. Vaughan, District Engineer: There is no update on the Collier's.

Commissioner Fein

District Attorney Goulgeman: On the property next door we want to keep the lawyer's out of it. ~~The Chairman~~ and Mr. Telles will act as representatives and meet with individuals from the HOA and try to see if something can be worked out.

District Administrator Telles: I will contact them and set up a meeting. We are not in adverse possession. Let's get together and set up a meeting or go another route.

Commissioner Cariffie: Was provided briefly on the property next door discussion.

District Attorney Gulgeman: Two ways for people to have input 1) notice people and invite them to meetings here and note it in the agenda item perhaps have a presentation 2) At a HOA can have someone from the District go and have presentation made.

Vice Chairman Doc Szerlip: Before the plans are submitted for approval and made we should...

Mr. Vaughan, District Engineer: We only recommended for approval and it doesn't appear here until they have met all the district criteria and once exhausted then we bring it to the Board.

District Attorney Gulgeman: This is the same process that the Florida Department of Transportation (FDOT) routinely does on a lot of their projects.

Chairman Nieset: The equipment for these pump stations are we still buying it or are the contractors?

Mr. Vaughan, District Engineer: In order to save the cost we do think we will have the District buy it. We will bring it to the Board next month. I will start looking into the major parts.

DISTRICT MANAGER'S REPORT

Last Month's Follow up: Desk sign and Business cards ordered for Commissioner Cariffe. AmeriGas fuel tanks have been removed from P.A.I.D. areas, as of January 7, 2021.

Pump Stations: Pump station #4 continues without radio communication to office.

Pump station #2 had the radio unit replaced to correct a communication error (fixed).

Canals: This Month = 3.82' - Previous Month = 3.94' - Year to Date = 3.82'

Rainfall: This Month = 0" - Previous Month total = 1.95" - Year to date = 0"

Projects; Canal Bank restoration at 11630 NW 26 St. (photos)

Routine: Canal bank maintenance throughout District.

Fleet; 2010 F-150 – New tires (2). -Mileage = 152, 215 - 2016 F-250 – Mileage = 49, 245 - 2018 F-150 – New tires (2). - Mileage = 42, 011

Safety: One employee, Omar Hernandez, was diagnosed positive for Covid-19 in mid-December. Joe Telles and Stephen Nieset were immediately informed. Omar observed the required quarantine time frame and retested negative on 1-3-21. He returned to work on January 5, 2021.

New: Should personal emails be used for Commissioners' instead of the "paidfl.org" email address supplied for the website and business cards? Website contact form needs area to provide return email address. The P.A.I.D. "WordPress" address shows as return address, leaving us unable to provide a response to question.

Vice Chair Doc Szerlip: I would be oppose to give out my personnel email.

Commissioner Cariffe: have a question on the minutes not updated on the website. The last one I see is for October.

District Administrator Telles: There was no meeting in November and we had a meeting in December. I don't give Mary the meeting minutes until they are approved. We just approved the December minutes today

OLD BUSINESS –

